

CIA INTERNAL USE ONLY

DD/ST-1136-63

13 AUG 1963

MEMORANDUM FOR: Logistics Services Division
SUBJECT: Removal of Telephone in Rm 3E14

1. It is requested that one telephone presently located in Room 3E14 be removed. This instrument is no longer required in the immediate office of the DD/ST.

2. In connection with the above request, action will have to be taken to cover the hole in the rug, resulting from the removal of the telephone. Additionally, it is requested that the buzzer for telephone 6561 be relocated on the secretarial desk as opposed to the reception area where it is presently located. Mrs. [REDACTED] extension 6561, may be contacted for further details regarding this relocation.

[REDACTED]
Assistant for Administration
Deputy Director
Science and Technology

Distribution:

Orig. & 1 - Addressee
1 - [REDACTED]
1 - OL/DD/ST
1 - DD/ST Registry Subj.
1 - DD/ST Registry Chrono
OL/DD/ST: [REDACTED] :4427:12 Aug 63

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